



General Kerr PTO Meeting Minutes via Zoom September 2, 2021

Welcome - Terri Ahern, Kerr PTO President

- board intro
- all meetings virtual until further notice

School News - Dr. Noro

- will clarify at admin meeting when in person meetings can happen
- new programs - PBS rewards, Zen Den
- still having Kerrtoberfest 10/22 4:30 pm - clarifying details with Dan Didesiderio
- Fall Book Fair set to happen. Ms. Orsega looking into adding 2nd book sale. PTO will purchase book for each student at Fall Sale and if there is a 2nd one, profits from first book sale will fund a book for each student at 2nd book sale.

Teacher Rep

- 22 teachers are PTO members - by doing this they are eligible for up to \$60 in reimbursement
- Staff was happy to have PTO members at Meet and Greets

Membership

- Currently 52 families are members
- PTO newsletter will be combined with Dr. Noro's
- Will continue membership drive through September
- Close to reaching membership goal through member donations

Fundraising - Roxanne Acquaro

- Spirit Wear - Windy Neff. Sale ends 10-1. Looking for committee members as this is Windy's last year at Kerr
- Ann Sokalski working on meat ticket fundraiser for end of September. Corporate sponsors help cover cost of meat. Students sell tickets for \$10 each. Winner gets "fill your freezer" meat supply.
- Fall Flower Sale due 9-6, pickup 9-16 fro 3-6 at Pleasant Valley VFD
- Dine and Donate Panda Express 9-23

Budget

- Audit done and budget closed for 2020/21 school year. Audit completed by Beth Daniels, Windy Neff, and Tamra McClafferty
- Meat fundraiser not in budget yet, but will be - \$1200

◦Windy Neff motion to approve budget. Angela Stiles second.

Bylaws

◦Proposed addition to by-laws:

j. Reimbursements. All reimbursements must be submitted with a valid receipt. The Reimbursement form can be found on our website at Kerrpto.org under the Docs and Forms tab. In order to be prepared for our audit and follow the IRS requirements, please submit the reimbursement form within 60 days of the receipt. Please cash your reimbursement check in a timely manner.

◦Dr. Noro added may want to clarify a specific time range i.e. 30 or 60 days. Terri Ahern checking, will vote at October meeting

◦The suggestion to amend the by-laws came as a result of people not turning in reimbursements/cashing checks in a timely manner, and so therefore it was difficult for treasurer Nicole Kutzner to complete our budget by the end of the fiscal year.

Miscellaneous

◦Angela Stiles asked if we could have ice cream social outside. Dr. Noro checking with Dan Didesedario. Terri will then contact Angela to discuss further.

◦Virtual Bingo 9-22 at 6 pm

Attendance: Terri Ahern, Erin Berdik, Dr. Noro, Gwen Harcar, Nicole Kutzner, Angela Stiles, Juan Taboas, Roxanne Acquaro, Windy Neff, Susan Snow, Lana Novak, Lisa L