



General KPTO Meeting- October 5th 2021

Welcome: *Terri Ahern*

School News: *Dr. Noro*

- October is National Bully Prevention Month
- November and December will be heritage celebration months
- "Choose to Shine" week was a success!
- Open house cancelled
- Fire prevention for Pre K-1st grade coming up in a few weeks
- Book fair coming up week of October 11, having another in April
- Zen Den open
 - Angela asked how do students get to go to Zen Den. Dr. Noro explained that they request to go
 - Roxanne asked where it is located. Dr. Noro explained on main floor near Kindergarten rooms
- Student Change Committee up and running
- PBS Rewards program going well
- Additional planning meetings being held this week
- End of 1st 9 weeks and early dismissal 10-22

Kerrtoberfest: *Roxanne Acquaro*

- October 22, 4:30-6:30 pm
- PTO will have a table with 2 small games (lollipop game and candy guessing game)
- PTO will purchase ice cream sandwiches to hand out in place of ice cream social
- Will have tents, but if weather is bad will have to cancel

Fundraising: *Roxanne Acquaro*

- Zoup Dine and Donate 10-6
- Chipotle Dine and Donate 11-9 from 4-8 pm
- Panera Dine and Donate 12-9
- Sarris Candy fundraiser coming soon
 - Order online and gets shipped to customer, will end 12-9
- Poinsettia and Greenery Sale - pick up 12-3
 - Order forms will come out before Thanksgiving - Amy suggested JotForm
- Meat Raffle fundraiser coming in November

Virtual Events: *Terri Ahern*

- 10-8 Spooky Drawings with artist local artist and Kerr parent Melissa Tai
 - Kerr PTO will supply needed items
- Melissa Tai will also be doing a Thanksgiving Wreath craft in November
- Also planning a winter virtual craft
- Holiday Sing-a-Long planned for December

Misc. Business: *Terri Ahern*

- 5th Grade Yearbooks ordered and paid for (PTO gifts 5th graders yearbooks)
- October Yearbook special - 5% off if order by October 31
- Classroom parties now allowed in perso
 - 1-2 parents per room
 - Masks and social distancing required
 - Clearances required - instructions on kerpto.org
 - First in person classroom party will be 12-23
 - Sign up genius will be sent, first come first served
 - Dr. Noro ok'd Valerie and Terri coming in to get photos for yearbook
- Party Planning Committee has ordered a craft and treats from Oriental Trading Company for Fall Party
- Working on a winter in person assembly
- Dr. Noro is continuing to attempt to contact BMX to use the deposit we put down for last year

Budget: *Terri Ahern for Nicole Kutzner*

- Changes since last meeting:
 - Fall Plant sale numbers added
 - Membership goal met
 - Purchased small games of chance license
 - Purchased Zoom
 - Fall Party purchases (crafts and treats)
 - 5th grade yearbook purchase
 - Purchased stickers for Scholastic Book Fair

Proposed addition to bylaws:

j. Reimbursements. All reimbursements must be submitted with a valid receipt. The Reimbursement form can be found on our website at Kerrpto.org under the Docs and Forms tab. In order to be prepared for our audit and follow the IRS requirements, please submit the reimbursement form within 60 days of the receipt. Please cash your reimbursement check in a timely manner.

- Nicole worked with Beth Daniels (certified accountant and Kerr parent) on wording
- Amy advised that PTO needs to notify membership that we would be voting on this matter
- Amy added suggestion to include someone other than Treasurer (President and

- someone from the audit committee) with access to view Quickbooks
- Courtney asked what happens if someone submits receipts later than the requested timeframe of 60 days, advised they would still be able to be reimbursed
 - Erin will email proposed bylaws and notice of upcoming vote to membership

Motions

- Amy motioned to approve budget. Angela seconded.
- Roxanne motioned to approve 9-2-21 minutes. Amy seconded.
- Amy motioned to dismiss meeting. Valerie seconded.

In attendance: Terri Ahern, Erin Berdik, Roxanne, Acquarro, Courtney Cerniglia, Angela Stiles, Amy Cooper, Dr. Noro, Katie Manukyn, Katie Hendershot, Valerie Ewing

In attendance via Zoom: Maria Rzeszotarski, Heather Yunkura, Tina, Gwen Harcar, Neelam Buxnai, James Cooper

Next Meeting: Jan. 13th 9:15am via Zoom